

Appendix 2

Sheet 1: (light red) Computer Operation Sheet, preserved by Computer Operation Unit.
 Sheet 2: (light blue) Verification Sheet, preserved by the Undertaking Unit.
 Sheet 3: (white) Receipt Sheet, preserved by the business entity.

Jurisdiction Branch
 Taxation Office

Branch
 Taxation Office

Media Type: ☐ Disk
☐ CD

Delivery Sheet of Business Entity's Media Files

Sending Unit	Name			Telephone		
				FAX		
	Contact Person:			Year and Month to the data	Year	Month
File Name		Logic Serial Number (LOSN)		Name of Business Entity		
Total Amount of Output Tax of this Period (month) 【101】		Total Amount of Deductible Input Tax 【107】		Actual Amount of Tax Payable of this Period (month) 【111】	Tax Refund of this Period (month) 【114】	Accumulative Offset Against Business Tax Payable of this Period (month) 【115】
Signature	Tax Collection Authority				Declaring Unit	
	Computer Operation Processing Person (registered with the date)		Undertaker of the Receiving Unit		Sending Unit	Business Entity's Uniform Invoice Seal

Note: If the media is rejected due to processing failure of the files, the files should be recorded anew and then send to the tax collection authority for approval during the period as stipulated.