

(Example Template)

National Property Administration, Ministry of Finance

Branch Formal Letter (Draft)

Agency Address:

Contact Method:

Recipient:

Date:

Document number:

Speed category:

Level of confidentiality and decoding condition or timeframe:

Attachment: as explained below (※Affidavit and position map must be stamped over page seams)

Subject: Please be advised that the consent for you to pass through

National land
Co-owned land

○○

Subsection

○○

Section of

○○

Village

(Town, City, District), ○○County (City) with

Area
owned

Nationally
percentage

of

○○ square meters has been granted. Please complete the process in accordance with the affidavit.

Explanation:

1. Your application dated Year ○○, ○○Month ○○Day has been processed according to the letter number TaiProp○○○○ of Year ○○, ○○Month ○○Day of our branch office.
2. This consent letter cannot be used for applying for the designation of any construction line and building permit.
3. 【If the land is co-owned and not separately managed, please provide state specifically, “Please note that the planned area for passage is as in the attached map, of which the branch office of the Administration owns ○ square meters. For the rest, you should acquire the consent of other owners before proceeding with passage.”】
4. Please check for one copy of the affidavit affixed with the seal of the Administration's branch office and the passage position

(案由：)

map.

Hard Copy: 000

Carbon Copy:

Transcribed Copy:

o o o, Branch Director