

(Example Template)

National Property Administration, Ministry of Finance

Branch Formal Letter (Draft)

Agency Address:

Contact Method:

Recipient:

Date:

Document number:

Speed category:

Level of confidentiality and decoding condition or timeframe:

Attachment: as explained below (※Affidavit and position map must be stamped on page seams)

Subject: Please be advised that the consent for you to pass through

National land
Co-owned land

○○

Subsection

○○

Section

○○

Village

(Town, City, District), ○○County (City) with

Area
owned

Nationally
percentage

of

○○ square meters has been granted. **Please** complete the process in accordance with the affidavit.

Explanation:

1. Your application dated Year ○○, ○○Month ○○Day has been processed according to the letter number TaiProp○○○○ of Year ○○, ○○Month ○○Day of our branch office.
2. This consent letter cannot be used for applying for building permit.
3. 【If the land is co-owned and not separately managed, please provide state specifically, “The planned area for **passage** is as in the attached map, of which the branch office of the Administration owns ○ square meters. **For** the rest, you should acquire the consent of other owners before proceeding with **passage**.”】
4. Please check for one copy of affidavit that has been affixed with the seal of the branch office of the Administration and

(案由：)

the passage position map.

Hard Copy: 000

Carbon Copy:

Transcribed Copy:

o o o, Branch Director